

## Linton and Debbie Falk Scholarship Fund – Criteria and Selection Process

- The scholarship is not targeted to a specific school. As a result, the scholarship process will be overseen at the School Division level.
- The amount of the scholarship will vary from year to year, based on the return on investment. The amount of the scholarship is determined by the Battle River Community Foundation on an annual basis.

### To be eligible for the scholarship, applicants must:

- Have graduated from a school within Battle River School Division **in the same school year** as they are applying for the scholarship.
  - o *Note: BRACE (Battle River Alternative Centre for Education) and BRSD Home School are included in the definition of a BRSD school*
- Provide proof of acceptance and attendance in full-time studies at a post-secondary institution located within Alberta, British Columbia, Manitoba or Saskatchewan.
- Be enrolled in an agricultural program, or in a program which supports agriculture.
  - o *Note: the definition of “a program which supports agriculture” is intended to be quite broad. It could include (but is not limited to) veterinary medicine, research, climate, commerce, economics and more. Applicants are encouraged to “present their case” for consideration.*

### Application Process

- Application forms will be available at each BRSD high school.
- Applications must be received at the BRSD Division Office in Camrose no later than October 31 of each year.
- The scholarship recipient will be determined no later than November 30 each year.

### Selection Process

- A Selection Committee of 3 to 5 Division Office staff, preferably representing different backgrounds (such as education, finance, human resources, etc) will review all applications.
  - o The number and identity of committee members will vary from year to year.
  - o The names of the committee members will not be shared publicly.
  - o If desired, Linton and/or Debbie Falk may be asked to participate as one member of the Selection Committee.
- Each member of the Selection Committee will receive a blind copy of every application, along with a rating sheet.
  - o *Note: “blind copy” means that identifying information about the applicant, such as name and address, is removed.*
- The final scholarship selection will be based on review and compilation of all rating sheets.
- The committee’s decision is final.

## **Selection Criteria**

### **A. Academic Performance**

The successful applicant will be a 'good' student, but may not have the highest academic standing of all applicants. This category will be rated on a scale of 0-3:

- 0= no evidence of academic performance provided
- 1= minimal evidence of satisfactory academic performance provided
- 2= adequate evidence of satisfactory academic performance provided
- 3= ample evidence of satisfactory academic performance provided

### **B. School Leadership**

The successful applicant will have been active and involved in their school. This category will be rated on a scale of 0 to 3:

- 0= no evidence of school leadership provided
- 1= minimal evidence of school leadership provided
- 2= adequate evidence of school leadership provided
- 3= ample evidence of school leadership provided

### **C. Community Citizenship**

The successful applicant will be involved in community activities that demonstrate their commitment to being an engaged citizen. This category will be rated on a scale of 0 to 3:

- 0= no evidence of community citizenship provided
- 1= minimal evidence of community citizenship provided
- 2= adequate evidence of community citizenship provided
- 3= ample evidence of community citizenship provided

### **D. Relevance of Program**

This is the applicant's opportunity to "present their case" as to the relevance of their program. This category will be rated on a scale of 0 to 3. If the applicant is enrolled in an "agriculture" program they will receive a "3" in this category. If they are involved in "a program which supports agriculture" they will be rated based on:

- 0=no relevance to program of studies supporting agriculture presented.
- 1= minimal evidence of relevance of program of studies to supporting agriculture presented
- 2=adequate evidence of relevance of program of studies to supporting agriculture presented
- 3=ample evidence of relevance of program of studies to supporting agriculture presented

### **E. References**

It can be helpful to hear a second perspective about an applicant. This category will be rated on a scale of 0 – 2:

- 0=no reference information provided
- 1=names and contact information of references provided
- 2=letters of reference included with application

### **F. Other Factors to Consider**

Sometimes there are special factors that a candidate may want the Selection Committee to take into consideration when making their decision. This could include hardship factors or other personal circumstances a candidate may wish to share. Rating for this category will be on a scale of 0 to 2:

- 0= no special factors shared that positively influence scholarship decision
- 1= minor special factors shared that positively influence scholarship decision
- 2= major special factors shared that positively influence scholarship decision

The maximum rating any applicant can receive is 16.

**Linton and Debbie Falk Scholarship**

**Selection Criteria Rating Sheet**

*(to be completed for each candidate, using criteria on previous page)*

<b>Name</b>	<b>Academic Performance (0-3)</b>	<b>School Leadership (0-3)</b>	<b>Community Citizenship (0-3)</b>	<b>Relevance of Program (0-3)</b>	<b>References (0-2)</b>	<b>Other Factors (0-2)</b>	<b>Total /16</b>
Applicant #1							
Applicant #2							
Applicant #3							
Applicant #4							
Applicant #5							