

FOIP CONSENT NOTICE OF ACTIVITIES



PARENT/GUARDIAN - PLEASE READ CAREFULLY

As required by the Freedom of Information and Protection of Privacy Act, Sections 33(c), 34 and 39

The purpose of this notice is to inform you about the collection and use of student information by the **Battle River School Division**. In many cases the information is specifically mandated under the Education Act, such as the information provided when a student is registered. For example, the Division must provide Alberta Education with specific information on each student. Certain information may also be required by Alberta Health Services or other Ministries. In other instances, personal information is collected and used for authorized programs and activities that are a normal part of school life. These uses, which are listed below, are a vital part of a healthy and functioning school and participation of all students is very important. We realize, however, that there may be occasions where you, as parents or guardians, have concerns relating to the safety of your child with any of these uses of information; if this is the case, contact the school office.

Types of activities where information may be collected or used include:

→ IMPORTANT: CHECK BOXES TO INDICATE PERMISSION

- student name / photos / comments in school calendar / newsletter / yearbook / other school publications;
- taking of individual / class / team photos and the use of student photos for purposes of identification;
- student name / artwork / other material displayed at school/Division sites / school sponsored community displays;
- student name / telephone numbers for the Call-back System (verify absences, etc.);
- taking of photos / videos of classroom / other school activities, and their use or social media posting by the media or other organizations where students are not identifiable or interviewed. (Where individual students are identifiable or interviewed and the material will be used outside the school division, a separate, specific consent will be required. You will be contacted for permission prior to use.) Note that photos/videos/social media posts of school activities that are open to the general public may be taken and used for purposes within and outside of the school. The school may not be able to restrict such activity at public events;
- taking of photos / videos of classroom / other school activities by the Division where the material will be used within the school division. (Where individual students are identified or interviewed and the material will be used outside the school division, a separate, specific consent will be required. You will be contacted for permission prior to use);
- student name / photos in listings of honor roll / grad / scholarship / other awards or birthday recognition;
- circulation of "need-to-know" information re: students who have severe / life-threatening medical conditions;
- parent/guardian name / phone numbers / mailing address / student name / student grade made available to School Council Executive (who represent the parents and engage in activities in support of the school) for contact purposes.

Student's Name (please print): _____

Grade: _____

I **GIVE PERMISSION** for the school to use information/photos for all purposes specified above that are ✓

I **OBJECT** to the use of information/photos not checked, or under the following the circumstances:

Parent/Guardian Signature: _____ Date (MM/DD/YY): _____

For further information, contact FOIP Coordinator at the Battle River School Division, Phone 780-672-6131.